



**University Interscholastic League
Region XVI Band Concert and Sightreading Evaluation
Conference C-A-AA-AAA-AAAA**

***Days 1 and 2: March 6th and 7th, 2024
Sundown High School***

Executive Secretary: Keith Bearden
Contest Hosts: Justin Mauldin, Ashley Blount, Mack Bibb

GENERAL INFORMATION -- PLEASE READ CAREFULLY!

- SETUP CHART:** Please fax or email your concert set-up chart before noon on Monday, March 4th. This will greatly help us in running a most efficient contest. Email to jmauldin@sundownisd.com.
- PARKING:** PARKING: Parking will be in the lot to the south of the stadium (the marching practice lot). A guide will meet you at your bus and lead you to the band hall for warm-up at the appropriate time.
PLEASE DO NOT BRING INSTRUMENT CASES INTO THE BUILDING.
- ***IMPORTANT:** You will enter the building at “the ramp” on the east side of the building. Please wait for your guide to meet you before entering the building, INCLUDING when you bring in percussion equipment. Do not enter the building without your guide. Call or text me if you have issues.
- **Please refer to the attached map of the school.**
- CHECK-IN:** A guide will meet you upon arrival in the parking lot. The guide will request your ***judges’ scores, recording form, and Form 1***. If you need assistance prior to the arrival of your guide, text me (806) 777-3005 and I will get to you quickly.
- DRESSING AREA:** The football stadium (concession stand) restrooms across from bus parking will be open for changing. Please do not leave any items in the restrooms.

WAITING AREA: IMPORTANT: Your guide will lead you to the waiting area to enter the basement about 10 minutes before your scheduled warmup time. To keep the contest running smoothly, please be ready to move to the waiting area at the assigned time. Absolutely no playing of instruments will be allowed in the waiting area.

WARMUP: Warmup will take place in the Band Hall. A Peterson 12-window strobe tuner, a McAdams metronome, and a Yamaha Harmony Director will be available for you to use.

You must be ready to leave the warmup room FIVE minutes prior to your performance time. The warmup room monitor will help you keep track of the time. Please do not leave anything behind in the warmup room.

So that they may begin setting up equipment, your percussionists will be escorted to the stage immediately after the band scheduled before you has completed its performance.

CONCERT: A guide will lead you to the stage FIVE minutes before your scheduled performance. Again, you **must** be ready to vacate the warmup room at this time.

After your performance, a guide will lead you to the sightreading room. Please do not leave anything on the stage (music, percussion equipment, etc.) Water will be available for the band director as you exit the auditorium.

SIGHTREADING: Sightreading this year will be back in the Basement. Please review and be familiar with the [current UIL rules and policies](#) concerning this portion of the evaluation, especially with the new process that began last year! Upon completion of your sightreading, a guide will lead your band to the appropriate exit and direct you back to the parking lot. Please do not leave anything behind in the sightreading room. Refer to this year's [sightreading instrumentation](#) on the UIL website.

*****ALSO...new this year: You are allowed to use an audible metronome during the sightreading explanation. A McAdams metronome will be provided, or of course you may use your own.**

PERCUSSION EQUIP: The following large percussion instruments will be provided on stage:

1 bass drum	1 marimba
1 set of timpani (4)	1 set of chimes
1 xylophone	1 gong
1 set of bells	1 suspended cymbal
1 set of vibes	

****Only a bass drum, timpani, and bells will be provided in the sightreading room. Please plan to bring all other percussion instruments required (refer to this year's percussion sightreading information on the UIL website).**

**YOU MUST BRING YOUR OWN STICKS, MALLETS,
AND OTHER PERCUSSION EQUIPMENT.**

If you choose to bring your own large percussion equipment, please follow these guidelines:

1. Percussion equipment may be unloaded at the ramp on the east side of the building. Do not remain parked in this area. Do not enter the building without a guide.
2. Your percussion equipment may be stored next to the rounded windows (close to the stage entrance) both before and after your performance.
3. Please mark all of your equipment with your school's name.
4. Please do not leave any of your own percussion equipment on stage following your performance.

RECORDINGS: Performances are professionally recorded (media form required!)

RATINGS: The contest office will be located in the board room across from the auditorium (southwest corner of the building). You may pick up your comment sheets and awards as soon as your results have been processed. Drinks and snacks for directors will be available in this room.

CONDUCT: *Each school is responsible for supervising its own student conduct.* Groups must remain extremely quiet and must always be supervised while in the hallways as classes will be in session throughout the building during the school day. No food or drinks will be allowed in the building

Please advise your students on proper behavior and concert etiquette. Bands wishing to return to our auditorium and listen to other performances are highly encouraged to do so, but they must enter and sit as a group and must have adult supervision. They will remain quiet in the auditorium and display respect for those who are on stage performing. Please do not allow students to roam the halls of Sundown High School so that we do not disturb academic classes.

This event is being recorded, and absolute quiet is required during each band's performance. Please tell your band parents and supporters that they should arrive well in advance of your scheduled performance time as no one should be going in or out of the auditorium once a performance has begun.

GUIDES/CREWS: Our guides, setup crews, etc. are a group of students and parents who will be willing to assist you in every way possible. Should you need help in any way, just ask! They are instructed, however, not to deviate from the schedule. In the event that you have concerns or comments regarding the operation of the contest, please direct them to Justin Mauldin and not to the student or parent workers. Under no circumstances should you direct any negative comments to our students or parents. They are volunteers doing their very best to carry out instructions, and we cannot function without them!

ITEMS TO REMEMBER:

A completed and signed UIL Form 1 is required and due prior to your band's performance. Items to bring include:

1. **Form 1** (if not already sent to Mr. Bearden)
2. **Recording form**
3. **Three (3) sets of judges scores (*originals--no photocopies*)** with measures numbered, marked with your school's name.

CONTACT INFO:

Thank you for trusting us with the opportunity to host this event. We will make every effort to run the contest in a fair and efficient manner. Best wishes as you make your final preparations.

If you need further information, please contact Justin Mauldin (806-777-3005) or Keith Bearden (806-239-8060).