

**Region 16 Executive Committee Meeting**  
**May 10, 2023, 12:00pm - Region 17 Service Center**

1. Meeting called to order by Michelle McCord at 12:10pm
2. Roll call: Absent: Aaron Waldrip. Present: all others
3. Approval of Minutes of the March 2023 meeting. There was no discussion.  
Motion to accept the minutes by RL Richards, second by Andrew Babcock, motion passed
4. Keith Bearden presented financial report, year to date.
5. Keith Bearden q/a on contest expenses/income:  
motion by Keith Bryant to accept the report, second by Joel Willmon, motion passed.
6. Old Business: reviewed region financial year end cap, report on the sight-reading compliance officer
7. New Business: Keith Bryant asked for clarification on the cap. Keith Bearden explained the cap was a pre-covid rule that regions couldn't carry over more than 25% of the previous year's expenditures. As regions tried to meet the cap, covid hit causing grave shortages in some regions. A waiver of the cap restriction was granted by UIL at the end of 2020 and remains in effect.
8. Committee Personnel: committee members are to begin staggered 3-year terms.  
terms. The chair is to be chosen each year and has no term limits.  
Andrew Babcock moved that Michelle McCord serve as chair for the next year, second by Keith Bryant, all approved.  
Other committee terms:  
R.L. Richards - term expires 8/1/2024  
Joel Willmon - term expires 8/1/2025  
Andrew Babcock - term expires 8/1/2026  
Aaron Waldrip - term expires 8/1/2025  
Keith Bryant - term expires 8/1/2024  
Dr. Anita Hebert - term expires 8/1/2026  
RL Richards recommended all others approved as listed, second by Andrew Babcock. All approved.
9. Performance review of Executive Secretary and Assistant Exec. Secretary; Discussion of compensation. Beardens left the room for discussion by the board. The committee approved a 3% raise for Keith; reset of June's salary base. There was a brief discussion of travel expenses for the Beardens and the committee asked Keith Bearden to track travel expenses for the travel allowance to be reviewed next May. Travel includes all UIL related travel for UIL business, contests, state meetings, etc.  
New bank paperwork (MOUs for Keith Bearden and June Bearden to be completed in June with Michelle McCord.  
Motion by Andrew Babcock, second by Keith Bryant, all approved.
10. UIL contest proposed dates to be emailed to committee. Proposed meeting dates for the Region Executive committee set for 2023-2024: (dates are subject to change due to contest schedules)  
November 9, 2023  
March 25, 2024  
May 8, 2024
11. Meeting adjourned at 1:05pm

Respectfully submitted,  
June and Keith Bearden  
May 10, 2023