

**University Interscholastic League
Region XVI Band Concert and Sightreading Evaluation
Conference C-A-AA-AAA-AAAA**

***Days 2-3: April 4-5, 2023
Sundown High School***

Executive Secretary: Keith Bearden
Contest Hosts: Justin Mauldin, Ashley Blount, Mack Bibb

GENERAL INFORMATION -- PLEASE READ CAREFULLY!

SETUP CHART: Please fax or email your concert set-up chart before noon on Monday, April 3rd. This will greatly help us in running a most efficient contest. Email to jmauldin@sundownisd.com.

PARKING: ****IMPORTANT****: Because we are hosting a District Track Meet on Wednesday, parking will work differently depending on the day you are coming to Sundown. Please read carefully!

TUESDAY, April 4th: Buses will park in the lot across from the stadium on 7th Street (marching band practice field). Your band guide will bring you into the building FIVE minutes before your scheduled warmup time. Band guides will be instructed to keep your band outside of the building until then. You will unload students and equipment at "the ramp" (there is only one ramp) on the east side of the school, which is called "Roughneck Alley". It will be best to enter Roughneck Alley from the south (7th Street). A guide will meet you at your bus and lead you to the band hall for warm-up at the appropriate time. **PLEASE DO NOT BRING INSTRUMENT CASES INTO THE BUILDING.**

WEDNESDAY, April 5th:

****IMPORTANT****: **DO NOT drop off early**. If you are in town early, feel free to park your bus in the lot designated on the map and then drive around to the dropoff area during your assigned time (15-25 minutes before your warmup). Your band guide will bring

you into the building FIVE minutes before your scheduled warmup time. Band guides will be instructed to keep your band outside of the building until then. You will unload students and equipment at “the ramp” (there is only one ramp) on the east side of the school, which is called “Roughneck Alley”. It will be best to enter Roughneck Alley from the south (7th Street). A guide will meet you at your bus and lead you to the band hall for warm-up at the appropriate time. **PLEASE DO NOT BRING INSTRUMENT CASES INTO THE BUILDING.**

After your students and equipment have been unloaded, buses may park in the lot on the **southwest corner of the school building (see attached map). Please **DO NOT** park in the marching band practice lot as it is reserved for the District Track Meet.

**Please use the attached schedule to plan the appropriate time after your Sightreading for your bus to meet you back on “Roughneck Alley” (east side of the school) to reload students and equipment.

****Please refer to the attached map of the school. Please note the arrows for bus traffic flow (counter-clockwise around the school building), and please share this map with your drivers!**

CHECK-IN:

Upon arrival, your band guide will request your **judges' scores, media form, and your Form 1**. If you need assistance prior to the arrival of your guide, you may find an adult staff member in the warmup room (Band Hall) or contest office.

DRESSING AREA:

The concession stand restrooms at the football stadium will be open for changing. Please do not leave any items in the restrooms.

ENTERING THE BUILDING:

Your band guide will bring you into the building FIVE minutes before your scheduled warmup time. To keep the contest running smoothly, please be ready to enter the building at that time (NOT early!). **Please be sure that your band is silent as they enter... they will be walking right past the Sightreading Room!**

WARMUP:

Warmup will take place in the band hall. A Peterson 12-window strobe tuner, a McAdams metronome, and a Yamaha Harmony Director will be available for you to use.

You must be ready to leave the warmup room FIVE minutes prior

to your performance time. The warmup room monitor will help you keep track of the time. Please do not leave anything behind in the warmup room.

So that they may begin setting up equipment, your percussionists will be escorted to the stage immediately after the band scheduled before you has completed its performance.

CONCERT:

A guide will lead you to the stage FIVE minutes before your scheduled performance. Again, you must be ready to vacate the warmup room at this time.

After your performance, a guide will lead you to the sightreading room. Please do not leave anything on the stage (music, percussion equipment, etc.) Water will be available for the band director as you exit the auditorium.

SIGHTREADING:

Sightreading will be held in the PE gym. Please review and be familiar with the current UIL rules and policies concerning this portion of the evaluation, especially with the new process this year!! Upon completion of your sightreading, a guide will lead your band back to the parking lot. Please do not leave anything behind in the sightreading room. Refer to this year's percussion sightreading information on the UIL website.

RATINGS:

The contest office will be located in the board room across from the auditorium. You may pick up your comment sheets and awards as soon as your results have been processed. Drinks and snacks for directors will be available in this room.

PERCUSSION EQUIP:

The following large percussion instruments will be provided on stage:

1 bass drum	1 marimba
1 set of timpani (4)	1 set of chimes
1 xylophone	1 gong
1 set of bells	1 suspended cymbal
1 set of vibes	

**Only a bass drum, timpani, bells, and suspended cymbal will be provided in the sightreading room. Please plan to bring all other percussion instruments required (refer to this year's percussion sightreading information on the UIL website).

**YOU MUST BRING YOUR OWN STICKS, MALLETS,
AND OTHER PERCUSSION EQUIPMENT.**

If you choose to bring your own large percussion equipment, please follow these guidelines:

1. Percussion equipment may be unloaded at the ramp on the east side of the building. You will enter the building at the same time as the band, FIVE minutes before your scheduled warmup time (DO NOT come into the building early).
2. Your percussion equipment may be stored next to the rounded windows (close to the stage entrance) both before and after your performance.
3. Please mark all of your equipment with your school's name.
4. Please do not leave any of your own percussion equipment on stage following your performance.

RECORDINGS: Performances are professionally recorded (media form required!)

CONDUCT: *Each school is responsible for supervising its own student conduct.* Groups must remain extremely quiet and must always be supervised while in the hallways as classes will be in session throughout the building during the school day. No food or drinks will be allowed in the building.

Please advise your students on proper behavior and concert etiquette. Bands wishing to return to our auditorium and listen to other performances are highly encouraged to do so, but they must enter and sit as a group and must have adult supervision. They will remain quiet in the auditorium and display respect for those who are on stage performing. Please do not allow students to roam the halls so that we do not disrupt the normal operations of the school day.

This event is being recorded, and absolute quiet is required during each band's performance. Please tell your band parents and supporters that they should arrive well in advance of your scheduled performance time as no one should be going in or out of the auditorium once a performance has begun.

GUIDES/CREWS:

Our guides, setup crews, etc. are a group of students and parents who will be willing to assist you in every way possible. Should you need help in any way, just ask! They are instructed, however, not to deviate from the schedule or the instructions that we give them (including bands NOT coming into the building early). In the event that you have concerns or comments regarding the operation of the contest, please direct them to Justin Mauldin and not to the student or parent workers. They are volunteers who are carrying out instructions, and we cannot function without them!

ITEMS TO REMEMBER:

A completed and signed UIL Form 1 is required and due prior to your band's performance. Items to bring include:

1. **Form 1** (if not already sent to Mr. Bearden)
2. Media form
3. **Three (3) sets of judges scores (*originals--no photocopies*)** with measures numbered, marked with your school's name.

CONTACT INFO:

Thank you for trusting us with the opportunity to host this event. We will make every effort to run the contest in a fair and efficient manner. Best wishes as you make your final preparations.

If you need further information, please contact Justin Mauldin (806-777-3005) or Keith Bearden (806-239-8060).