

Greetings Directors!

I am so pleased to be hosting Middle School UIL Concert and Sight-Reading Evaluation again this year at Broadway Church of Christ, which is in downtown Lubbock at 1924 Broadway St. Upon arrival, please have buses drop your group off in the parking lot East of the building. Enter through the south set of double doors facing East. Your bus can park in the parking lot directly North of the building. Your students will exit from the East side of the building and will either need to walk to the North parking lot to load the bus, or you may call your bus to pick you up where it dropped you off.

Please remember that our venue is a church and should be treated accordingly. Prepare your students to use appropriate conduct, such as speaking quietly, respecting church property, and avoiding disruptive behavior during their time at the venue. We are grateful for the chance to perform at this beautiful venue and hope to make a great impression so we can return in the future.

The contest office will be located directly to the left as you enter the foyer. You will check in and receive results in this area. **Please have your set of three judges' scores with measures numbered and Form 1 ready for check-in.** In addition, please turn in your announcer form and stage set-up forms (you only need to provide one stage set-up form), which you will find on the UIL Region 16 Website: [UIL region 16 music](#)

To help your day run smoothly, please follow this sequence of events:

- Arrive and meet your assigned student host, who will guide your choir throughout the day.
- Proceed directly to your scheduled warm-up time upon arrival.
- Keep the foyer clear, except for the single choir waiting to enter the warm-up room.
- Ensure your group remains quiet while in the lobby area, as the lobby is located directly outside the warm-up room.
- Have your non-performing students enter the auditorium as soon as possible to help keep the foyer uncrowded.
- **Please ensure that students are always supervised by a chaperone to maintain safety and order throughout the event.**
- Warm-up will take place in the designated room off the foyer; the concert will be held in the auditorium; and sight reading will be in an upstairs classroom. An elevator is available if needed.

After sight reading, your students should either go directly outside to the bus or to the auditorium. There is no room for a choir who has already performed to wait in the foyer, however there is room in the foyer of the auditorium for your choir to wait.

If you plan to have lunch in town, you have several choices in downtown Lubbock. There are many restaurants on University Ave., which is just one mile west of Ave. Q, such as Raising Canes, Chik-fil-A, Panda Express, Firehouse Subs, Whataburger, and many more. Ave. Q has a few restaurants to offer as well.

If you have a need for a space to change, please let me know as soon as possible. This space is limited.

Please don't hesitate to email me if you have any logistical questions or need any other information not listed in this letter. I hope your UIL experience is fantastic! My number is (806)790-8740. My email address is ronscat@gmail.com.

Best wishes to all,

~ Catherine Stevenson
2026 UIL Choir Host

Broadway Church of Christ is located on the corner on Broadway and Ave. T. It is best accessed from Ave. Q.

